

Langton, Hugh Hornby

July 1915 - Apr 1916
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July 6th, 1915.

H. H. Langton, Esq.,

Librarian, University of Toronto.

Dear Mr. Langton:

I had hoped to see you this afternoon, but I am unable to do so. The Report of the Library Committee was put in, and I had it discussed at the Finance Committee, when I urged strongly that its recommendations should be adopted. There was however a good deal of opposition, and a small committee consisting of Mr. Eric Armour and Mr. T. A. Russell was appointed to look into it and report. They are, I think, to consult with you. I hope that if they report adversely, the Board will not take action while I am away, and I will ask Sir Edmund Walker to hold the matter up, if the report does not go through.

I have asked Mr. Hamilton to give you one of my books. With kind regards, I am,

Yours sincerely,

President.

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LIBRARY

CABLE ADDRESS:
LIBRUNIV, TORONTO

TORONTO, CANADA,

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[1915-16]

The University Library is contained in a building of its own, situated on the east side of the campus that lies to the south of the Main Building. All students who have paid a library fee to the Bursar of the University are entitled to the privileges of the Library. Besides Reading Rooms the Building contains Departmental Studies, which may be used as study-rooms by honour students in the various branches and in which the Professors hold seminary courses. The Library is opened at 8.45 every morning and remains open until 5.15 in the afternoon (6 p.m. during the second term). Books may not be taken out of the building during the daytime, but are lent for the night shortly before the hour of closing, to be returned the following morning before 10 o'clock. Books not in general demand may, on special application, be borrowed for a longer period. Failure to return a borrowed book at the proper time and other breaches of the regulations are punishable by fine or suspension from the privileges of the Library.

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CABLE ADDRESS:
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TORONTO, CANADA, 23rd October, 1915 119

Dear Mr. President:

I tried to see you yesterday, hearing that you were going to be away for the best part of a fortnight, in which case you will not be present at the next meeting of the Board of Governors, I presume. Russell is likely to bring up the question of adoption or amendment of the Report of the Committee on the University Press, because he and Mr. Miller interviewed both me and Mr. Hamilton a couple of days ago. From a too hurried conversation we had on University Press affairs, it is quite evident to me that Mr. Russell is not so thoroughly posted on the affairs of the Press or the problems connected with the management of the Press that his advice should be taken as the last word on the subject. He passed very lightly, *indeed* ~~how~~ ~~ever~~, over the questions regarding the Press and seemed more interested in Mr. Hamilton's advantages in connection with the Students' Book Department. I enclose a copy of a letter which I wrote to him yesterday, in which as you see I ventured to suggest that the Board of Governors should refer back to the Committee the Committee's Report, in case any substantial alterations were proposed. That seems to me the only sensible thing that the Board of Governors could do, because the Committee, which includes two members of the Board of Governors besides yourself, is after all the body which has been responsible for the policy of development of the University Press. I am afraid, however, of snap motions and decisions in your absence, when Russell would appear to speak with complete knowledge and authority. Could you not, therefore,

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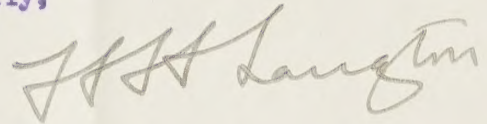
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TORONTO, CANADA 23rd Oct., 1915 191

ask the Chairman, as you did before, to see that no radical amendment
in our Report ~~was~~ adopted by the Board in your absence ?

Yours faithfully,



Librarian

The President,
University.

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CABLE ADDRESS:
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TORONTO, CANADA, 22nd Oct., 1915 191

Dear Mr. Russell:

After you had left me yesterday, I thought of something that I should have said to you. If the Governors consider that the present financial situation requires them to cut off the ten per cent. profit with which the Press is credited on all printing for University Departments, then either the fixed salary of the Manager should be increased by \$ 150.00, or his percentage of profits should be increased to produce the same result. I hope the Governors will not cut off that ten per cent. credit, because it is our only reliable working capital, and you as a manufacturer know how important it is to have some reserve of this kind. However, if they decide to economize on our working capital, there is no reason why they should also economize on the salary of the Manager. His work and responsibility are just the same. This adjustment would then not affect the main recommendations of the Committee as to the Manager's remuneration. If any radical alteration of the recommendations were contemplated by the Board, I presume the Report would be referred back to the Committee with the suggested alterations.

Yours faithfully,

(SGD.)

H. H. LANGTON

T. A. Russell, Esq.,

Russell Motor Car Co., Ltd.,

Western Road, cor. McCormack,

West Toronto.

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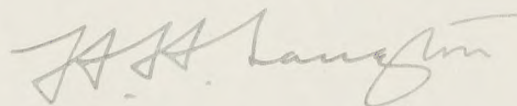
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TORONTO, CANADA, 11th Nov., 1915 191

Dear Mr. President:

I enclose the supplementary report of the Committee on University Press which you will want to present to-day. I have struck out the suggested sum, \$ 750.00, to be deducted annually for depreciation. This was not definitely decided by the Committee, and it seems better to let the Board of Governors either fix a sum themselves or ask us to fix it. In considering this question it should be remembered that about \$ 300.00 a year is now spent and charged to maintenance for repairs of existing plant, so that the percentage to be deducted according to our report should be fixed with recognition of the fact that about \$ 300.00 per annum is already being spent for depreciation. Professor Squair agreed with me that no sum should be mentioned in the report.

Yours faithfully,



Librarian

The President,

University.

November 12th, 1915

P. B. Langton, Esq.,

Librarian, University of Toronto.

Dear Mr. Langton:

Yesterday afternoon at the meeting of the Board of Governors the report of Mr. Russell's committee and the amending report of our Printing committee were both considered at length. The Board adopted two principles by an overwhelming majority. In fact beyond myself there were very few who did not side with the other view. First, that it is undesirable to pay any part of the Manager's salary on commission, and second, that the university business should be charged at cost. I suppose that as a matter of fact the adoption of these principles will not greatly effect the business of the press, but in any case it is the mature judgment of the Board. Mr. Hamilton's salary was placed at \$1800.

Yours sincerely,

President.

December 4th, 1915

H. H. Langton, Esq.,

Librarian, University of Toronto.

Dear Mr. Langton:

If you will prepare something to be put into the various Calendars I will have instructions sent to the Secretaries of the Faculties and to the Registrar's Office for its insertion. I rather think that it is more important to have the material in the small Calendars than in the large though it should be in both.

Yours sincerely,

President.

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UNIVERSITY OF TORONTO

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TORONTO, CANADA, 2nd February, 1916 191

Dear Miss Patterson:

Librarian of the
The University of Manchester has applied to me for a copy

of the President's Report for the year 1912-13. I have none, of course. If the Registrar distributes these, will you kindly pass this letter on to him, but I thought it possible that you might do the distributing for the President's Office.

Yours faithfully,

W. H. Langton

Librarian

The President's Secretary,
University.

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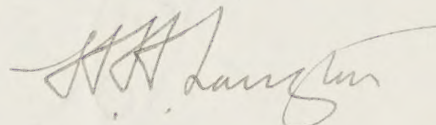
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TORONTO, CANADA, 12th Apl., 1916 191

Dear Mr. President:

I am sending you herewith as complete a set of the University of Toronto Studies as can be made up. A few of the earlier numbers are out of print. As additional numbers are issued, you will regularly receive copies. I have not included in this set the set of the Review of Historical Publications relating to Canada, which I understand you have already and of which the annual volume has been regularly sent to you.

Yours faithfully,



Librarian

The President,

University.

18th April 1916

Dear Mr. [Name]

I am sending you [something] as [something]
a set of the [something] of [something] [something]
up. A few of the earlier numbers [something] [something]
additional numbers [something] [something] [something]
copies. I have not included [something] [something] [something]
[something] [something] [something] [something] [something]
I have [something] [something] [something] [something] [something]
[something] [something] [something] [something] [something]

Yours faithfully,

Librarian

The [something]
[something]